

CSLL AGM

MINUTES

Tuesday, October 24, 2023

Location: Centennial Park Fieldhouse

ATTENDANCE: ☒ Morley Wittman, ☐ Dave Glynn, ☒ Marti Redman, ☐ Andrew McIlveen, ☐ Kevin Reilly, ☐ Adrienne Murdoch, ☐ Michelle Griffin, ☒ Savannah Schildroth, ☒ Liana Tupper, ☒ Andrew Naysmith, ☐ Jill Medeiros, ☒ Cory Shearer, ☐ Jennifer Wanless, ☐ Heather Alexander, ☐ Jane Bassett, ☒ Paula Schooley, ☐ Dave Lougheed, ☒ Megan Parrish, ☒ Courtney Denninger, ☒ Sally Tourani, ☒ Jon Floyd, ☐ Dustin Oliver, ☐ Lisa Gibbs, ☒ Katie Roncato, ☒ Ashley Dales, ☐ Colleen Sparrow
Darren Redman

Call to Order – 7:00

APPROVAL OF AGENDA

- Additional topic to discuss healthier concession menu options
- Additional topic to discuss additional pre-season coach training
- Additional topic to discuss new volunteer position for Uniforms

Motion to approve agenda by Paula, second by Jon – Carried

APPROVAL OF MINUTES

Motion to approve 2022 AGM minutes by Paula, second by Andrew N – Carried

BUSINESS ARISING FROM THE MINUTES

- None

NEW BUSINESS

- Directors include current Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Adult Umpires, Team Coordinators and other already elected or appointed officials
 - ***New*** Procurement Committee - comprised of three CSLL Board Members, at least one of whom serves as an Officer of the Board; neither the Treasurer nor President may serve on the Committee:
 - to procure and administer services contracts; to ensure contracted services needs are met and that arrangements do not inadvertently stray into employment relationships; to provide oversight on unanticipated purchases (defined as not having been contemplated during budget planning process) even where allocated budget hasn't yet been expended; and, to provide oversight for major capital expenditures, as approved by the CSLL Board.

Motion to nominate Jon, Paula and Cory for Procurement Committee membership by Sally, second by Ashley – Carried

- Members elect the Board Directors

Position	Incumbent Name
Sponsorship	Marti Redman
Uniforms	Ashley Dales-Augustine
Scheduling	Michelle Griffin
Social Media/Website	Adrienne Murdoch
Concession	
Concession Lead	VACANT
Staff Coordinator	Sally Tourani
Volunteer Coordinator	Katie Roncato
Purchasing	Courtney Denninger
Division Coordinators	
Jun/Sen Coordinator	Heather Alexander

Majors Coordinator	Paula Schooley
Minors Coordinator	Megan Parrish
Mini Minors	Jane Bassett
Tball Coordinator	Lisa Gibbs
Blastball coordinator	VACANT
Procurement Committee *New*	
Member	Jon Floyd
Member	Paula Schooley
Member (Board Officer)	Cory Shearer
Members at Large	
	Jon Floyd
	Dustin Oliver
	Colleen Sparrow

- Volunteer Coordinator will now have responsibility for volunteers generally (see motion to eliminate concession volunteers)
 - Concession team will meet to redefine role for Concession Lead and present to the Board

Motion to approve the nominations list by Ashley, second by Paula – Carried

- Board Directors elect Board Officers

Position	Incumbent Name
President	Morley Wittman
Past President	VACANT
VP - Players and Coaches	Cory Shearer
VP - Facilities	Dave Loughheed
Players Agent	Andrew Naysmith
Treasurer	Savannah Schildroth
Secretary	Liana Tupper
Registrar	VACANT
Umpire in Chief	Kevin Rielly
Assistant UIC	Joe Scalzo
Equipment/Safety	Andrew McIlveen

Motion to approve the nominations list by Sally, second by Jon – Carried

- Review operations contract [Moe recused]
 - Tender process (see Operational Policies), fee review (seeking incr to \$2500/mo)
 - Role considered successful, 1200 hours provided over prorated contract term
 - Previously discussed contract review was to fall to Procurement Committee, however positions had remained vacant
 - Procurement Committee to perform review of contract

Motion to approve 2-year contract renewal at proposed rate of \$2500/mo, by Jon, second by Courtney – Carried

- Review Batters' Box lease (expires Apr2025)
 - Seeking renewal on hourly basis, to be discussed in advance of 2024 AGM
 - Recommendations to be prepared by Facilities Committee
 - Has ability to sublease hours under existing contract – warrants review of assignment rights given concerns over inconsistencies with Little League charter
 - Extreme has declined to lease space this year, no other organizations use the space currently
- Draft process – MIN and up
 - Experienced issues with lack of commitment from players/families despite team selection accommodations
 - Desire to consider anticipated attendance levels (identified in registration process) in drafting process to reduce reliance on call-ups or risk to interlock games
 - Division Coordinators can help to manage placements for players with poor experiences in prior year

- Consider also accommodating some minimum level of friend requests for MIN to achieve greater level of commitment and accountability
 - Assessment scale values will be extended to provide greater differentiation between player skill levels
- Girls baseball – MIN and up
 - Will not proceed this year due to lack of interest at other parks
- Concession menu items
 - Desire for healthier options (eg: salads, non-processed proteins, etc), potential to improve foot traffic
 - Send ideas to Concession team (Courtney)
 - Reconsider concession contract option to enable variety

Reports

President's Report

- 2023 State of the League (attached)

2024 Registration

- 01Dec start (subject to Registrar position), fees review

Scheduling

- Review dates & frequency to address commitment concerns for MIN, MAJ, JUN
 - Consider also establishing "sandlot" program (similar to fall Prospects) to create more realistic participation levels
 - Tournament team players are required to play 8(?) games during regular season, which warrants a minimum number of practices
 - Scheduling would benefit from more separation between MIN/MAJ games/practices to allow for greater flexibility
 - Development program functions best with three days weekly (two practices + one game at start of season, additional games after May long weekend)

Development/Clinics

- Online sign-up group size limits
- Winter (Jan-Mar)
 - Biweekly sessions
- Spring prospects (Mar-May)
- Coach compensation (ie: waiving fees) for non-regular season to recognize those who render significant hours
Motion to waive fees for Summer/Fall coaches by Cory, second by Paula - Carried

Facilities Committee Report

- D6 infield turf proposal ~\$260K
 - CSLL to present to CS Council in January for budget review to consider \$100K 10-year interest-free loan
- Concession cabinets quotes (~\$7.7K)
- WiFi now available at D5 (CSLL Guest), intention to install hardline to Training Center and security system
- Heat pump will be installed next week

Concession Report

- Volunteer requirement options:
 - 1) Prepare and socialize job profiles, include in registration packages; 2) Reduce shift lengths to match typical game times; 3) Eliminate requirement, increasing fees to offset staffing costs; 4) Contract out concession; 5) Other?
 - Desire to keep option to volunteer to maintain affordability (for families and CSLL), however no-shows are challenging and many families are content to opt-out
 - Raising registration fees would allow for reduced reliance on concession volunteers, shifting shifts to other types of work including team duties
 - Will require clear definitions of volunteer activities and system for counting participation
 - Katie to work with Division Coordinators

Motion to increase fees by \$10 (excluding BB) to offset the cost of eliminating concession volunteer shifts, by Katie, second by Sally – Carried

Treasurer's Report

Motion to approve 2022-23 Financials by Paula, second by Ashley D – Carried

NET INCOME: \$36,253.15

RETAINED EARNINGS: \$38,414.71

Motion to approve 2023-24 Budget by Sally, second by Katie – Carried

Round Table

- Request ad in registration pkg for paid concession position – schedule Concession team meeting to discuss various topics
- Consider CSLL end of season recognition ceremony for MIN/MAJ/JUN

NEXT MEETING – November 21, 2023, Prairie Inn

Meeting adjourned at 9:30 PM