

CSLL Board Meeting
MINUTES
Tuesday, November 22, 2022
Location: Prairie Inn

ATTENDANCE: Morley Wittman, Dave Glynn, Marti Redman, Andrew McIlveen, Kevin Reilly, Adrienne Murdoch, Michelle Griffin, Savannah Schildroth, Liana Tupper, Andrew Naysmith, Jill Medeiros, Cory Shearer, Jennifer Wanless, Heather Alexander, Jane Bassett, Paula Schooley, Dave Lougheed, Megan Parrish, Courtney Denninger, Sally Tourani, Cathy Woodward, Jon Floyd

Call to Order – 7:14

APPROVAL OF AGENDA

Motion to approve agenda as amended by Cory, second by Marti – Carried

APPROVAL OF MINUTES

Motion to approve May 2022 minutes by Cory, second by Dave L – Carried

BUSINESS ARISING FROM THE MINUTES

- Vacant Positions
 - Minors Coordinator – Megan Parrish

Motion to reassign Megan to Minors Coordinator position by Cory, second by Marti – Carried

- Blastball
- TBall
- Concession Lead
- Volunteer Coordinator
- Operations role
 - Statement from Procurement Committee re AGM direction
 - Cory, Kevin and Dave L volunteered
 - The role duties remain unchanged, but the contract was redrafted
 - Operations duties
 - Role could be avoided by securing more volunteers however committed board members are hard to come by
 - Operations contract
 - Sense that transparency on process has been established
 - Contract requires duties page to be labelled with “Schedule 1” and version date (November 2022)

Motion to execute operations role contract by Dave L, second by Andrew N – Carried

- Policies package
 - Main change was to create separation between Treasurer and responsibility for contracting, which now sits with the Procurement Committee
 - The committee should be defined as three board members, at least one of which should be a board Officer, but neither the Treasurer nor the President can participate
 - The function of the committee will be defined as ensuring services arrangements don’t inadvertently stray into employment relationships, providing oversight on unanticipated purchases (not part of budget planning process) even where allocated budget hasn’t yet been expended, and providing oversight for major capital expenditures
 - To be added to the Bylaws at the next AGM
 - Draft policies package will be revised to reflect those function and represented to the Board for approval

NEW BUSINESS

- New Board volunteers – Jon Floyd and Dustin Oliver for Member at Large

Motion to elect Jon Floyd and Dustin Oliver to Member at Large position by Andrew N, second by Marti – Carried

- Sidney Sparkles parade Sunday Dec 4th
 - Car trailer, hay bales, inflatables, lights, and generator available
 - Decorators for Dec 3rd 2pm at Moe's house
 - Candy donations (eg: Halloween leftovers)
 - Moe to circulate email seeking children participation to hand out candy
- Training Facility access
 - Proposal for member use program, monitored, with sign-ups, run throughout the year, allowing primarily players but also coaches opportunity to practice batting
 - Currently lease bookings include 5-9pm Mon-Th, Fri afternoon, and Sundays, with occasional additional hours after school
 - Flexibility exists during CSLL slots outside of regular season
 - Insurance covers rostered players and coaches, however the facility was not designed for adults
 - Batting program proposal can be submitted to the Facilities Committee, ensure it's predicated on equal access for all players
- Coach (team manager) registration fees
 - Revisit discussion about whether registration fees exemption for coaches might provide better incentive for volunteer recruitment, specifically for MIN/MAJ and JR/SR Tournament Teams and non-regular season programs
 - Bulk of tournament fees pay for player's equipment and clothing, and would result in rest of team having to subsidize the Manager's benefit
 - Fall Ball registration fees do not include costs to cover
 - Desire to provide recognition for volunteers in a way that doesn't conflict with League's volunteer and community building philosophy
 - Preference for a greater number of Board members to take part in discussion – topic will be raised again at a future meeting

Reports

President's Report

- Prospects/Clinics
 - MIN clinic was very successful, MAJ less so (not well attended due to other sports conflicts) but might improve in Feb/Mar
 - Payments – coaches to follow up with players
 - Online registration – set up for next year
- 2023 Spring Registration
 - Maintain 01Dec registration open date
 - Schools/daycare flyers Dec and Jan
 - Online portal status – quick turnover to prepare for next season
 - Volunteer exemptions
 - Apply online form adjustments to address returning players with prepaid deposits, eliminate volunteer requirement for BB registrations, ability to select league positions
 - New sign for D2 backstop
 - Social media campaign
 - Cancellation fees
 - Late registration cancellations make team building challenging, whereas late registrations are easier to work with
 - Cancellations due to medical reasons should be exempt, and ensure the fee doesn't undo the effectiveness of the late registration fee

- Recommend different rates by division:
 - \$25 BB/TB/MM
 - \$50 MIN/MAJ
 - \$75 JR/SR
 - Add note to registration form
 - Website information
 - In person registration
 - Value in holding in-person registrations for fielding questions
 - Schedule to coincide with winter clinics: 28Jan, 11/25Feb
- Equipment
 - Team bags
 - All returned
 - Restock items ready (ie: new bags, saucer cones, first aid kits, whiffle balls, cold packs, tennis balls, manuals)
 - New baseballs and helmets ordered
 - bats & catchers gear inventorying in progress
 - bags to be complete by late Dec
 - 3rd bat rack ordered for facility storage room from local welder
 - 4th bat rack ordered to hold used bats that hang outside storage room
- Uniforms
 - Jerseys ordered to include expansion sets (anticipate 18 TB teams, 15 MM, 8 MIN)
 - Hats, belts, and pants to be ordered in December
 - Items being reorganized to accommodate additional inventory
 - More cabinets may be required, potential to create centre cabinet that doubles as table
 - 3rd Junior jerseys available if needed from District 7 Victoria
- Preseason clinics – Mar dates will be booked in Jan
 - Umpire
 - Manager/Coaches – 2 nights (1 hr per division to allow plenty of time to cover expectations)
 - Scorekeeping
- Website
 - Online tutorials needed (short and to the point for easy review)
 - Andrew N & Moe to develop 1-5min videos on a dedicated YouTube channel, snipped to other platforms (eg: TeamSnap)
 - Scorekeeping on score sheets
 - Pitch counting sheets and rules
 - Scoreboard operation (both D5 and D6)
 - Field setup
 - Field raking
 - TeamSnap functions (for team coordinators)

Treasurer's Report

- Financial statements not yet ready, will be reviewed next meeting

YTD November 2022 NET INCOME: \$1,313.49

- Post-season, evaluate practice of carrying over deposits to ensure they retain effectiveness in encouraging volunteer participation

Facilities Committee Report

- Training facility
 - Spray foam completed
 - Checking on sponsor for heat pump
 - New storage racks and general cleanup done

- Waiting on Alliston Stoneworks to find an open schedule to create path for facility
 - Consider installing canopy over front door to provide shelter to waiting participants and help further decrease tracked in mud
- Scoreboard flags down but championship banners need to go back up in facility
- Concession
 - Cabinets being built now by Damon Schooley, also repairing clubhouse cabinets' trim
 - Wiring
 - Titan Electric disconnected power to grill for safety
 - Junction box under sink is ok for code
 - Will be reconfirmed when work proceeds, likely plan to rewire anyway
- Fields
 - Contacted DCS re D6 infield expansion – Peninsula Soccer agreed we can push infield out another 10' to make a regulation 90' infield
 - No confirmation yet on D6 backstop/dugout replacement – potentially Jul2023
- Contacted DCS re 7th (TB) diamond at back of D6 along Prosser
 - Ensure scheduling alternates JR/SR field time with TB teams for safety reasons
- Seek DSC approval to apply rubber matting at dugouts to deaden rogue balls

Round Table

- DCS have requested that field fence banners are limited to Apr-Aug
- Sponsors have suggested sponsorship levels are too low, particularly given rising costs of producing new banners (~\$125 bronze level size, ~\$175 gold level size)
 - Adjust sponsorship levels:
 - Bronze from \$250 to \$350
 - Silver from \$375 to \$500
 - Gold from \$500 to \$750
 - Gold+ \$1,000

NEXT MEETING – January 10, 2023 7pm, Prairie Inn
Meeting adjourned at 9:28 PM