

CSLL Board Meeting

MINUTES

Tuesday, May 10, 2022

Location: D6 Clubhouse

ATTENDANCE: Morley Wittman, Dave Glynn, Cory Shearer, Dave Lougheed, Liana Tupper, Jill Medeiros, Savannah Schildroth, Joe Scalzo, Andrew McIlveen, Kevin Reilly, Michelle Griffin, Megan Parrish, Jennifer Wanless, Jane Bassett, Jennifer Booty, Heather Alexander, Sally Tourani, Courtney Denninger, Marti Redman, Cathy Woodward, Adrienne Murdoch, Andrew Naysmith

Call to Order – 7:08 by Moe

APPROVAL OF AGENDA

Motion to approve agenda by Megan, second by Jill – Carried

APPROVAL OF MINUTES

Motion to approve February 2022 minutes by Marti, second by Jill – Carried

BUSINESS ARISING FROM THE MINUTES

- Vacant Positions
 - Concession Purchaser – Courtney Denninger
 - Concession Staff – Sally Tourani
 - Motion to nominate and approve Courtney & Sally to positions** by Marti, second by Megan - Carried
 - Concession Lead – VACANT
- Request to District Central Saanich for power outlets at D3 & D4
Tabled

New Business

- None

Reports

President's Report

- Equipment
 - Waiting on restocking of four 26" bats and six helmets (JUN)
 - Expenses near \$24,000 (\$17,000 budget) due to growth/restocking but now in very good shape
 - \$4K bats, \$6.5K baseballs, \$1.1K helmets, \$6.5K catchers gear, \$5.5K Lite Flite machines, misc
Actual likely to hit \$30,000
- Scheduling
 - Moved to more games this season, and earlier
 - Our D7 closing officially 18Jun, but we will run an additional week
 - Tournament team assessments (MIN/MAJ) set for Friday 27May
 - Junior assessments set for 3Jun
 - Senior – Cory to ask players for interest.
 - Joe will email coaches with dates.
 - Moe will post to social media and email through TeamSnap. Both Tournament & Summer Ball.
 - Playoffs
 - CSLL MIN begins 04Jun, CSLL Final 14Jun
 - City MIN 20-24Jun at National
 - Districts 02-10Jul at Hampton
 - CSLL MAJ begins 14Jun, CSLL Final 25Jun at closing
 - Districts 08-17Jul at Lakehill

- We should create a set of Coordinators meetings for the 2023 season.
 - Train for TeamSnap
 - Discuss volunteer duties
 - Field setup & takedown
 - Scorekeeping
 - Volunteer tracking
- Development/Fun Days
 - TB/MM Jamborees are a success with next ones set for 28May
 - PISE fun days organized for BB – 11May & TB – 18May (thank you to Jen!)
 - Cory working with Batters Box to potentially secure volunteer participants for MM development
- MM World Series

Moe to work on a date for this with Brad. Possibly over 3 days in June?

 - Batters Box will run with their players as coaches (parents help)
 - D5 & D6 have five diamonds
 - 50' basepaths, 100' snow fence (lots of home runs?)
 - Three games each team, no standings
- Closing Ceremonies
 - Arlene Antonik offer to secure vocals for national anthem
 - Dunk tank, inflatables, mascots, MAJ final
 - Suggestions?

Marti to arrange Panorama inflatable & popcorn machine from SVA.

Courtney to create a concession pre-order form and send to division coordinators for passing along.

Sally to add staff for backend (pre-orders).

Moe to order medals for Minor and Major champions.

Facilities Committee Report

- 2nd Hack Attack Jr put at D6 (incl in facility expense)
- New lights installed in concession as per VIHA
- Looking to move phone line into concession for debit machine

Discussed Bayside PAC looking to use our concession 27Jun for their farewell lunch. Chef Mike Peters to run.

Motion to all Bayside PAC to use concession 27Jun by **Megan**, second by **Marti** - Carried

Concession Report

- Still hiring staff as we grow
- Working through training issues such as teaching grill to forecast sales on site and prep food
- Sales very good on sunny days and will pick up when more games start
- Should exceed \$40K revenues this year plus \$10K in exemptions (\$32K budget plus \$3.5K exemptions)
- Our fryer (chicken strips) is the holdup on timely orders; newly purchased warmer should resolve wait times
- New prep table with lower fridge compartment will be installed in 2023
 - Stored in D6 for now

Treasurer's Report

- Approval of YTD May 2022 Financials

Motion to approve May Financials by **Megan**, second by **Marti** - Carried

Duties being shared as Marti does expenses/cheques and Savannah does inputting/deposits/registration data.

Marti & Jill to discuss ways to transfer TeamSnap data into Quickbooks to make less work to track deposits.

- Mileage reimbursement – CRA is 61 cents/km (first 5000km) and 55 cents/km (overage)
 - Discussion for positions of high mileage
 - concession purchaser
 - president

Motion to pay CRA rate to board members for reasonable mileage expenses by **Cory**, second by **Dave L** - Carried

Roundtable

Moe to email membership about clothing sales. Adrienne to post to social media.

Marti to check on possibility of having a “shredding” fundraiser.

Adjourn

Next Meeting – TBD