

CSLL Board Meeting

MINUTES

Tuesday, January 18, 2022

Location: Teleconference

ATTENDANCE: Morley Wittman, Dave Glynn, Marti Redman, Andrew McIlveen, Kevin Reilly, Adrienne Murdoch, Michelle Griffin, Savannah Schildroth, Liana Tupper, Andrew Naysmith, Jill Medeiros, Cory Shearer, Jennifer Wanless, Heather Alexander, Jane Bassett, Jennifer Booty, Dave Lougheed, Megan Parrish, Joe Scalzo
Guest: Chris James

Call to Order – 7:01 by Moe

APPROVAL OF AGENDA

Motion to approve agenda by Dave L, second by Cory – Carried

APPROVAL OF MINUTES

Motion to approve December 2021 minutes by Cory, second by Jill – Carried

BUSINESS ARISING FROM THE MINUTES

- Vacant Positions
 - Uniforms Coordinator
 - Concession Roles x 3
- Layritz experience presentation regarding 2025 Majors Canadians
 - Layritz appears to intend to apply to host
- Confirm whether pre-pd deposits can be carried forward as a credit to future season
 - Jill confirmed ability to carry forward credit balances
- Confirm assessment dates/times (MIN/MAJ/JR divisions)
 - Waiting for Player Agent confirmation on proposed options (Sat 12Mar prior to spring break, team building Sun)

NEW BUSINESS

- Identify new photographer for league pictures
 - Chris James is willing/eager, cost would be primarily related to materials, time provided as volunteer commitment – indicated interest in attempting to capture action shots of players thru/o season
 - Moe to meet with Chris to arrange details and confirm dates
 - Identify volunteer assistant
- Bannockburn/St Stephen's Church Mother's Day event
 - Member email inviting participation in 'heritage' style event, featuring CSLL-organized pickup games
 - Require volunteer to coordinate
- Trading pin designs (contest winner & Capitals)
 - Pin Contest (limited edition): 1.75" size left side font, bold if possible
 - Victoria Capitals design approved
- COVID-related incident at Training Facility
 - Winter Clinic participant has been confirmed positive, Moe will confirm appropriate protocol with Island Health

Reports

President's Report

- Registration

- Online deposits are a big drawback to those who do not have the money to put up front
 - Do we change the deposits to “not required” in order to register then follow up on missing cheques?
 - Options include check box to indicate intention to drop off cheques – desire to minimize chasing down deposits
 - In-person registrations will need to be added manually into TeamSnap
 - Surprising number of registrants have checked ‘Board Member’ volunteer waiver (possibly intending to volunteer as coaches?)
- We need more volunteers for registration days
 - Moe to communicate parent hours will count toward volunteer requirement
 - Jill to circulate Board Member shifts remaining open
- Information to schools/Panorama?
 - No response yet from Panorama
- Liana, Marti, Cory, & Moe to put signs out on days for in-person
- Assessments
 - Do we want to run JUN teams in practice games to start?
 - Worked well last season, will likely repeat
 - 2hr slots, half kids on field, half in Facility
- League dates
 - Clinic dates and uniform/equipment pickup are set and posted on website under CLINICS tab
 - Will be communicated once registrations are complete
 - Open Apr 9th (fields closed for maintenance week of 04Apr)
 - Do we want opening ceremonies with Pitch, Hit, Run & Home Run Derby?
 - Lions pancake breakfast (member pay or CSLL cover?)
 - Plan for season to launch normally (without restrictions), Opening Ceremonies 09Apr
 - TB and MM Jamborees?
 - Run 1 early in season (16Apr), 2nd mid-way (28May) – Cory to draw up plan (eg: confirm dates, outsourcing)
 - close Jun 25th (by majority vote)
- Equipment
 - Suppliers saying possibility of delays until May or Nov
 - We pre-ordered a year ago and are covered for season. Waiting on some MM catchers gear and a few bats
 - We purchased extra baseballs at a discount so expenditures may be slightly higher than budget
- Development
 - Winter clinics – MIN 17 players, MAJ 17 players , JUN/SEN 12 players
 - That represents about 35-40% of expected players in those divisions

Treasurer’s Report

YTD January **NET INCOME**: \$38,761.18

- Financials will be dropped off at Clubhouse for Director signatures (matching to bank stmts)
- Batters’ Box raised question whether CSLL should be charging GST on lease invoices, Megan to review requirements and confirm exemption as non-profit

Facilities Committee Report

- Very high humidity in facility causing white mould on some equipment. Sprayed with bleach water and wiped clean
 - Moe purchased a dehumidifier and it is helping – participants will be asked to keep doors closed
 - Dave will talk to contacts about costs associated with interior insulation
- Batters Box very happy with storage boxes purchased. It keeps everything separate, locked, and organized
- waiting on D5 scoreboard screen
- Still working with Horizon Signs on sponsor plaque for outside of facility
- Need to purchase new supplies for AED (eg: batteries, etc)

Round Table

- Confirm volunteer shift requirement (amended to 1/player last year due to restrictions limiting opportunities) – agreement to remain at 1 for this season

NEXT MEETING – February 15, 2022 TBC

Motion to adjourn

Meeting adjourned at 8:36 PM