

# CSLL Board Meeting

## MINUTES

Tuesday, November 16, 2021

Location: Teleconference

**ATTENDANCE:**  Morley Wittman,  Dave Glynn,  Marti Redman,  Andrew McIlveen,  Melinda Andrews-Wittman,  Kevin Reilly,  Adrienne Murdoch,  Michelle Griffin,  Savannah Schildroth,  Liana Tupper,  Andrew Naysmith,  Jill Medeiros,  Cory Shearer,  Jennifer Wanless,  Heather Alexander,  Jane Bassett,  Jennifer Booty,  Dave Loughheed,  Megan Parrish,  Joe Scalzo

### Call to Order – 7:08 PM

### APPROVAL OF AGENDA

Motion to approve agenda by Jennifer B, second by Joe – Carried

### APPROVAL OF MINUTES

Motion to approve September 2021 minutes by Joe, second by Marti – Carried

### BUSINESS ARISING FROM THE MINUTES

- Vacant Positions
  - Uniforms Coordinator
  - Concession Roles x 3
- Draft Facility Use policy
  - Suggestions included developing a policy purpose statement to reflect an intent to guard against privileged use by limited player numbers, specifying non-profit nature of CSLL programs & operations, alluding to intention that members/alumni may be supported by non-members but not the other way around, and finally a statement about the rental rate
  - Moe & Liana to make adjustments as discussed
  - Discuss non-lease user fees
    - Current rate for short-term/single-use arrangements is \$60/hr – rate is considered extremely modest, intended for non-profit users

### NEW BUSINESS

- None

## Reports

### President's Report

- Registration
  - Online options
    - TeamSnap offers best platform, would cost \$1,599USD for up to 750 kids, plus 3.25% +\$1.50USD/transaction (paid by user or organization) = ~\$3,800CAD/yr
      - Only credit card processing for now, but e-transfers in progress
      - Provides ability to upload new player registration documents (eg: birth certificate etc)
      - Provides ability to process refunds (options: full incl transaction costs; partial)
      - Deposits would be paid up front and refunded at end-season - would require adding \$10 in registration fees to support transaction costs
        - Potential to stop collecting deposits in lieu of levying charges only on those who don't meet their volunteer requirements or fail to return their uniforms
    - E-transfer is also an attractive option for online payments, but forms would require alternate platform

Motion to accept TeamSnap as new online registration provider by Cory, second by Jill – Carried

- Flyer distribution – target for December
- Review fee schedule

**Motion to increase fees \$10 to address costs associated with online registration platform** by Cory, second by Jill - Carried

- Clothing
  - Cory has examples of online clothing from TeamWorks
    - Liana to circulate site link
      - Feedback provided on blanket designs
- Uniforms
  - Awaiting order of 2 sets of TB, 2 sets of MM and 1 set of MIN uniforms
- Equipment
  - Waiting for baseballs and catchers gear ordered for 2022 season
  - New bat order to be made in next month
- Scheduling
  - PBSA has given direction they won't be asking for time at D6 in 2022
  - Discuss needs for JR/SR and possibly rotating some MAJ practices there
  - Potential to rejig team practice nights given elimination of RM program for this year – needs to be finalized prior to registration packages being released
    - Moe to discuss with Michelle
- Sponsorship
  - We need to publish thank you in PNR for training facility sponsors
    - Marti to design ½ page ad
    - Moe to arrange small engraved plaque for Training Facility
- COVID
  - PHO introduced double vaccination requirement for ALL volunteers working with kids inside or outside
  - Will need to verify with online app before season starts
  - Current facility volunteer coaches have been checked
    - Moe/Cory to confirm whether outdoor spectators and parent volunteers will also need to be checked
- 2025 Majors Canadians
  - Would represent significant involvement (5-6 dedicated volunteers) as well as financial cost \$170K (includes accommodations expense)
    - Would require written commitment 2 years in advance
    - Cory & Joe are supportive, also suggestion to poll future MAJ families (current league age 9 year olds) for interest
  - Moe will submit expression of interest, arrange for Layritz members to present on experience

## Treasurer's Report

**Motion to approve YTD November 2021 Financials** by Cory, second by Jennifer B – Carried

**NET INCOME: \$1,848.87**

## Facilities Committee Report

- Batters Box has used up 150 hrs and we will start billing end of November
- Horizon Signs working on outdoor display for training facility sponsors
- CS Lions requested a small bronze plaque be mounted on facility re contribution, Dave/Moe to mount
- D5 sponsor banners removed today for dry storage over winter
- Still waiting for D5 scoreboard protective screen
- Trees were planted along 3rd baseline at D5
- Clubhouses were painted
- Need to remove/replace CS logo on concession door
- District CS mounting exterior bulletin board CSLL purchases
- District CS changing the outside lighting on clubhouses in 2022
- District CS to replace backstops/dugouts on D6 in summer/fall 2022

- Submitted request to keep in-ground dugout style, potentially with locks
- District CS to replace fencing on D5 in 2023

### **Round Table**

- Request to install path from parking lot to training facility door
- SR Fall Prospects development proceeding well – using CSLL alumni in training roles

**NEXT MEETING** – December 14, 2021 7pm, location: fieldhouse/Zoom

**Motion to adjourn by Moe**

Meeting adjourned at 8:50 PM

## Attachment 1

Central Saanich Little League – Training Facility Policy \*DRAFT\*

Purpose: [avoid creating unfair advantages for limited numbers of children; youth sports]

1. The training facility at Centennial Park was built for use by CSLL members and local community youth baseball/softball organizations. It allows an opportunity to train for baseball/softball while indoors for the entire 12 months of the year.
2. Schedules for the facility are determined by the facilities committee keeping in mind the goals of CSLL to provide for member usage, contract obligations, and cover costs to operate our non-profit programs.
3. The facilities committee consists of the CSLL President and two Vice Presidents.
4. User groups are given priority in the following order:
  - a. Rostered Central Saanich Little League teams, approved umpire groups & clinics
  - b. Batters Box Canada under the terms of the lease (2020)
  - c. Central Saanich Little League alumni (minimum 3 consecutive years played at CSLL)
    - i. Non-CSLL players/alumni supporting alumni must seek approval to use the facility.
  - d. Other user groups as determined by the CSLL board of directors
5. User groups MUST have the required insurance with both CSLL and the District of Central Saanich listed as co-insured before entry to the facility is permitted.
6. User fees are as determined the CSLL Board of Directors.