

CSLL Board Meeting
MINUTES
Tuesday, April 13, 2021
Location: Teleconference

ATTENDANCE: ☒ Morley Wittman, ☐ Dave Glynn, ☒ Marti Redman, ☐ Andrew McIlveen, ☐ Melinda Andrews-Wittman, ☐ Kevin Reilly, ☒ Joe Scalzo, ☒ Jill Medeiros, ☒ Liana Tupper, ☐ Ryan Tilden, ☒ Clint Murgatroyd, ☒ Cory Shearer, ☒ Jennifer Wanless, ☒ Heather Alexander, ☒ Jane Bassett, ☐ Dave Lougheed, ☐ Michelle Griffin, ☐ Andrew Naysmith, ☒ Adrienne Murdoch, ☐ Rebecca Mellett, ☐ Niki McIlveen, ☒ Megan Parrish, ☒ Teresa Conner, ☒ Jennifer Booty

Call to Order – 7:03 by Moe

APPROVAL OF AGENDA

Motion to approve agenda by Clint, second by Joe – Carried

APPROVAL OF MINUTES

Motion to approve March 2021 minutes by Jill, second by Joe – Carried

BUSINESS ARISING FROM THE MINUTES

- None

NEW BUSINESS

- Discuss removal of Ryan Tilden as Member at Large

Motion to remove Ryan Tilden from Member at Large role by Joe, second by Jill – Carried

- Refund requests should consider administrative burden and costs for rostered players, requests rarely received

Motion to introduce \$25 administrative fee for refunds by Marti, second by Cory – Carried

- Discuss refund request from family whose MM child is unable to participate – child experiencing significant anxiety and has not attended any practices

- No admin charge necessary since child was not rostered with Little League Canada at time of request

Motion to issue refund for child unable to participate by Cory, second by Heather A – Carried

- Discuss refund request from BB family unable to attend 5:30 practices, field time changed to accommodate COVID scheduling needs – Megan will attempt to solicit

Motion to issue refund for families unable to accommodate scheduling change COVID19 Return to Play requirements by Joe, second by Heather A – Carried

Reports

President's Report

- Registration
 - Numbers total 365 so far with more coming in. Believe we need to stop registrations now. It only encourages people to believe it is ok to register after the season has begun.
 - Agreement that further registration is disruptive and encourages poor behavior, and will be closed effective today
 - Receiving requests for team/division swaps, particularly from children who do not attend player assessments
 - Assessments attendance impacted by uncertainty due to COVID19
 - Desire to balance player wants with need to maintain balanced teams
 - May help to include additional information at registration about age groups
 - Continue to address requests on case by case basis
- Volunteer Exemptions

- COVID19 precautions restrict number of concession shifts available, so have reduced volunteer requirements to only 1 shift/player. Even that is hard to create shifts for all. Ideas for more shifts? Suggestions??
 - Fundraising opportunities (eg: bottle drive)
 - Reminder for Team Coordinators to follow up with families to ensure requirements are met
- Team staff positions are more involved than a 4hr shift, so should exemption apply to entire family instead of per child?
 - Volunteer opportunities outside of a specific team also create interactions that cement CSLL as a community
 - Does it create a disincentive for executive membership if the exemption benefit is the same?
 - Is there a volunteer opportunity need we're trying to address?
- Currently 89/107 volunteer shifts filled. Includes some for District tournament which likely won't happen.
- Equipment
 - Increase budget to \$10,000 from \$8,000 as number of teams grew. Marketing plan to have good equipment so players look good/feel good.

Motion to increase teams equipment budget to \$10,000 by Marti, second by Joe – Carried

 - TB team built an obstacle course out of pool noodles and bamboo sticks. Great ideas like this need to be encouraged and shared. We will be purchasing more for other teams to use.
- Concession
 - Great to see the concession team working together and making things happen.
 - Hit and miss on revenues each day open. Early yet.
 - First week no advertising (so as to be slow to train new staff). Totaled \$1,500 in food sales I believe.
 - Finalizing coordinator training so that Moe can move away from duties.
 - Couple of volunteer shifts missing and Moe had to step in. I enjoy it but need to avoid if possible.
- Team Building
 - Thank you to coordinators, Player Agent, VP Players & Coaches for all the work put in so far. It's amazing what you do.
 - Couple of issues with not enough coaches as always. Great work by all to fill those roles and work out issues.
 - Criminal Record Checks still coming in and I'm happy with number so far but a few more to go, will send out updated list
 - Majors division – we had coaches do some trading on their own which I addressed with Managers. ONLY the Player Agent can move players.
 - Suggest coaches should not be involved in team selection as they tend to make decisions that don't necessarily consider player balancing (eg: friend requests) – draft process discussion will be taken offline
 - Junior teams to be built this week.
- Park Rangers
 - Available to un/lock, answer questions – concession staff will have cell phone contact list
 - Mon – Clint
 - Tue – Dave
 - Wed – Cory
 - Thu – Morley
 - Fri – Bryan (you have Prospects)
 - Sat – open – Morley 10am
 - – close – Cory 8pm
 - Sun – open – Andrew 10am
 - – close – Cory 6pm
- Scheduling
 - Thank you to Michelle for putting up with my many changes.
 - PBSA has given up Sat mornings until games are allowed by the PHO. This allows BB to move to D6. We also changed their Wed time to start at 530 on D6. This takes over 100 ppl off Centennial field which looks MUCH better for COVID distancing.

- Pictures
 - Gordon Lee will be taking individual pictures next week Mon thru Thurs evenings at practices. Uniforms will be handed out before pictures MIN and up.
 - Adrienne will put out on social media, Division Coordinators will circulate to teams

Treasurer's Report

- Financials provided in earlier email.
- All prior year obligations have been paid out (eg: unused fee deferrals)
- Estimated year end bank balance of \$45,000 plus
- Additional \$5K sponsorship funding identified
- Looking to identify new Treasurer for fall

Motion to approve YTD April 2021 Financials by Marti, second by Cory – Carried

NET INCOME: \$24,021.60

Facilities Committee Report

- Moe meeting with 2 companies to estimate cost to install LED lights at D5.
 - Will report back with quotes. Then we need to proceed to District of Central Saanich if we want to move forward.
- We've asked the DCS to change wooden boards under eaves on clubhouse and repaint building/stairs.
- Temporary D6 outfield fence (owned by PBSA) – two quotes to replace obtained from Tower Fence and Fenceline Products: cost \$11,000 or \$14,000 black coated
 - No need to replace fence even if removed but a good asset to have if it is gone
- DCS – field allocation on D6. My discussions with Community Services and why.
 - DCS policies provide equal access to non-profits, but no requirement to demonstrate/assess relative need
 - PBSA has their own fields going unused each year which they are renting to other orgs, but still secure CS fields
 - Suggested allocation policies should be based on need and preference given to local organizations – Moe will launch public campaign & petition to alter policies

Round Table

- PISE is working to secure staff, in discussion to run 8-10 stations for fun day (potentially Jun), would also create possible parent volunteer positions
- Bring recyclables on Saturday!
- Planning to open training centre for TB and MM teams on reservation system

NEXT MEETING – June 1, 2021, TBD re tournament play

Motion to adjourn by Moe

Meeting adjourned at 8:52 PM