

CSLL Board Meeting
MINUTES
Wednesday, February 10, 2021
Location: Teleconference

ATTENDANCE: Morley Wittman, Dave Glynn, Marti Redman, Andrew McIlveen, Melinda Andrews-Wittman, Kevin Reilly, Joe Scalzo, Jill Medeiros, Liana Tupper, Ryan Tilden, Clint Murgatroyd, Cory Shearer, Jennifer Wanless, Heather Alexander, Jane Bassett, Dave Lougheed, Michelle Griffin, Brad Weinmeyer, Andrew Naysmith, Adrienne Murdoch

Call to Order – 7:02 by

APPROVAL OF AGENDA

Motion to approve agenda by **Cory**, second by **Dave** – Carried

APPROVAL OF MINUTES

Motion to approve January 2021 minutes by **Cory**, second by **Jane** – Carried

BUSINESS ARISING FROM THE MINUTES

- Board vacancies
 - Sponsorship
 - Minors
 - Blastball
 - Juniors/Seniors
 - Position vacated by Brad Weinmeyer
 - Being carried out by Cory in the interim
 - Concession team
 - Website/Social Media
 - Vote to assign role to Adrienne Murdoch

Motion to assign Adrienne to Website/Social Media role by **Cory**, second by **Liana** – Carried

NEW BUSINESS

- None

Reports

President’s Report

- Registration update
 - 214 registrations so far – on target similar to previous years
 - Older divisions are lower than anticipated, but reasonable to expect add’l numbers by the time season starts
 - Other parks are experiencing very low numbers and considering combining programs (subject to COVID restriction approvals)

| Division | 2016 | | 2017 | | | 2018 | | 2019 | | 2020 | | | | 2021 | |
|----------|--------|-------|--------|--------|-------|--------|-------|--------|-------|--------|--------|-------|-------|--------|--------|
| | 08 Mar | Final | 23 Feb | 10 Mar | Final | 04 Feb | Final | 03 Feb | Final | 26 Jan | 02 Feb | Final | COVID | 31 Jan | 07 Feb |
| BB | 27 | 31 | 45 | 49 | 60 | 30 | 49 | 31 | 38 | 23 | 38 | 45 | 18 | 15 | 30 |
| TB | 55 | 56 | 53 | 58 | 64 | 51 | 72 | 59 | 82 | 39 | 70 | 90 | 41 | 32 | 62 |
| MM | 30 | 32 | 40 | 41 | 43 | 30 | 35 | 39 | 48 | 18 | 41 | 49 | 24 | 24 | 41 |
| RM | 28 | 35 | 34 | 34 | 41 | 22 | 34 | 27 | 34 | 11 | 32 | 38 | 28 | 7 | 19 |
| MIN | 40 | 39 | 27 | 29 | 36 | 35 | 44 | 25 | 32 | 5 | 25 | 32 | 23 | 10 | 19 |
| MAJ | 26 | 26 | 36 | 39 | 36 | 41 | 57 | 35 | 46 | 12 | 30 | 44 | 22 | 18 | 29 |

| | | | | | | | | | | | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| INT | 8 | 11 | 8 | 11 | 13 | 7 | 0 | 6 | 9 | | | | | | |
| JR | | | 6 | 7 | 9 | 8 | 14 | 6 | 13 | 3 | 10 | 13 | 38 | 6 | 10 |
| SR | | | | | | 9 | 12 | 10 | 14 | 0 | 6 | 11 | 9 | 3 | 4 |
| MAJ SB | | | | | | | | | | | | | | | |
| SR SB | | | | | | | | | 1 | | | | | | |
| TOTAL | 214 | 230 | 249 | 268 | 302 | 233 | 317 | 238 | 317 | 111 | 252 | 322 | 203 | 115 | 214 |

- We need to make a list of non-returning players and contact them after last weekend of registration
- Opportunities to streamline registration process
 - multiple submissions avenues: online/email, in-person, mail
 - deposit cheques: debit authorizations?
- Rodd exemptions – Cayman & Rex (\$175 registration fees) for work done at training facility
 - Exemption granted in previous two years (last year deferred), last year’s exemption will be honoured for this season
 - Go forward Board must determine what’s an appropriate contribution level to grant exemptions
 - Board member exemptions should be put to broader membership at the AGM
- Email sent to those who deferred or did not respond to last year’s fees moving to 2021 to make sure they re-register in 2021
- Those who had not responded to defer/donate/refund/play question last year are not on the paper list showing deferred fees but still have money paid
 - Marti will print more comprehensive list (current list reflects defer only)
- We are still in Phase 2 from ViaSport with ZERO spectators, practices only with coaches and players
 - Younger divisions are parent/player participation where one parent per player is coaching
 - Older divisions can’t have spectators until we move into next phase
 - Bonus is we will have many parents able to coach moving forward.
- Sponsorship
 - Budget of \$14,000 with \$9,625 promised already – updated to >\$10,000
 - New banners being ordered as some have been left to fade for too long, should be within budget
 - Reminder to let Moe/Marti know of potential contacts for sponsorship letter
- Concession
 - Moe has prepared a COVID plan for the concession and submitted to the District of Central Saanich for approval – based on WorkSafe BC template
 - Staff – 3 till and 1 grill indicating to return so far
 - Hoping to keep number of staff lower so each can get 8+ hrs/wk
 - Once District CS approves we need to involve VIHA for inspection and WorkSafe BC for insurance and guidance
 - Will require plexiglass dividers for front counter
 - Concession team roles will be critical to opening (Lead, Purchaser, Staffing)
 - Volunteer shift sign up is ready to go once approval/inspection passed
- Uniforms
 - New hats ordered from TeamWorks instead of HomeTown as they were cheaper and better quality
 - Players in RM and above to receive these new FlexFit puff logo hats
 - Coaches in all divisions to receive last year’s model AFlex logo hats until we run out
 - New set of Junior uniforms ordered in black. Same red color hats/socks/belts being used by both JR & SR teams.

Treasurer’s Report

Motion to approve YTD February 2021 Financials by Cory, second by Dave – Carried

NET INCOME: \$33,047.49

- Higher hydro fees may be due to outdoor lights and plug in heater use
- Over \$10,000 deferred registration fees/cash deposits from members who haven’t yet registered for this season, will require decision to refund once season is confirmed
- Deferrals for a further year won’t be accepted, will offer refund instead where requested

- Financial plan shows profit without a season and a surplus over \$20,000 with loans paid

Motion to repay o/s loans of \$15,000 by Cory, second by Dave – Carried

Facilities Committee Report

- Cory has a good used bbq to donate for teams at D6 to use. Still require dishes, cutlery, fridge and 2 large covers
- Dave & Moe installed:
 - floor transition to block water from coming into equipment room in Training Facility
 - New storage racks
- 58" tv installed for Batters Box. They paid for but CSLL can use too.
- Outside signage to indicate who owns training centre approved to install by District (see attached quotes)
 - Horizon Sign is optimal as it looks better but slightly more expensive
 - No glitter! (maybe reflective paint on logo as sign is unlit?)

Motion to approve Horizon signage quote by Cory, second by Dave – Carried

- Hack Attack Jr pitching machine requested as current machine ok for younger players but not ideal for Majors and up
 - Cost is down to \$3,000 plus taxes and \$150 shipping
 - Would not be made available to facility tenant
 - Current financial situation is sufficient to afford even with refunds if season doesn't proceed

Motion to approve pitching machine quote by Marti, second by Heather A – Carried

- New scoreboard needs solution to protect screen against damage (eg: cage, lexan sheet) – Dave will research options

Round Table

- Cory has been using TeamManager app, now being promoted by Little League, supports health survey function (similar to TeamSnap but without additional charge)
 - Cory to provide details to circulate
- Winter clinics are busy and going well
- Training facility vacuum working well
- Need to set up dates for assessments and team-building to book training centre accordingly – Clint to arrange with Cory and notify by Feb 20th
 - Will use draft process again
- Coordinators will build younger divisions by spring break, move coaches' meetings to 27Mar
- First day of practice will be 06Apr

NEXT MEETING – March 10, 2021

Motion to adjourn by Moe

Meeting adjourned at 8:25 PM