

**CSLL Board Meeting**  
**MINUTES**  
**Tuesday, May 12, 2020**  
**Location: Training Facility/Zoom**

**ATTENDANCE:**  Morley Wittman,  Dave Glynn,  Marti Redman,  Andrew McIlveen,  Melinda Andrews-Wittman,  Kevin Reilly,  Niki Post,  Stuart Neilson,  Kimberley Aitken,  Liana Tupper,  Ryan Tilden,  Clint Murgatroyd,  Cory Shearer,  Jennifer Wanless,  Heather Alexander,  Jane Bassett,  Jenn Hodgkinson,  Dave Lougheed,  Phil Joergensen,  Michelle Griffin

**Call to Order – 7:00 PM**

**APPROVAL OF AGENDA**

**Motion to approve agenda** by **Marti**, second by **Clint** – Carried

**APPROVAL OF MINUTES**

**Motion to approve April 2020 minutes** by **Cory**, second by **Jennifer** – Carried

**BUSINESS ARISING FROM THE MINUTES**

- Member survey
  - Most respondents indicated availability for summer season
  - Primary concerns for precautions involved hand sanitizer, equipment sharing, and cleaning protocols
  - Most were in favour of deferring or donating registration fees

**NEW BUSINESS**

- COVID sport continuity plan – discuss ideas around potential modifications to the game to reduce risk of COVID-19 transmission
  - Facility Operations – Park Management Plan (eg: sanitizer in dugout)
  - Participants – Athlete and Coach/Leader Numbers, Protocols and Checklists (eg: no interlocking games, plate umpire behind pitcher, how to keep kids apart 6’ in dugout, forced plays only/no tagging)
  - Sport Programming/Recreation and Skills – Lesson/Activity Plans and Management of Equipment (eg: shared bats, baseballs)
    - LLBC cancelled tournaments, sent preliminary conditions list which is arguably unfeasible
    - ViaSPORT is working to prepare revised plan, will not be ready in time for June
- Updated budget
  - ~\$112K revenue with registration fees and gaming grant, concession income removed
  - Sufficient to cover remaining training facility expenses, potential loss of a few thousand if gaming grant not received
  - Discussion around profit/loss and refund potential
    - Ability to offer partial/full refunds for those facing financial hardship (estimated 20% based on survey responses), otherwise planning to hold fees in anticipation of next year’s season

- Assuming income predictions are met for next year, would run an estimated profit of \$7K in 2020/21 based on other income sources (other than registration fees)
  - Gaming grant status
  - Capital grant application for:
    - D6 expansion/scoreboard OR
    - Reapply for training centre
      - Denied last year on grounds CSLL didn't appear to have sufficient funds to complete, now project is nearly complete & paid for and may not qualify
      - Find out if prior refusal would automatically prevent consideration
      - Expect grant eligibility for either project would still require CSLL to be able to demonstrate funding capacity
- Sponsorship
  - Some sponsors have purchased banners, but we have been holding mounting banners until season starts (District Central Saanich supports putting them up in advance)

**Motion to put sponsorship banners up now** by Cory, second by Clint - Carried

## Reports

### President's Report

- 2020 Season update
  - Beacon Hill and Lakehill cancelled season outright with refunds
  - Layritz cancelled season with refunds, but preparing to run summer season

### Treasurer's Report

- Negative position resulting from final expenses on Training Facility (necessary to begin realizing revenue), outcome will depend on decision to process refunds

**Motion to approve YTD May 2020 Financials** by Cory, second by Dave L- Carried

**NET INCOME:** \$-24,839.83

**RETAINED EARNINGS:** \$295,094.58

### Facilities Committee Report

- Awaiting district occupancy and landscaping
  - Non-structural items, reporting requirements
- Rules/signs to go up
- Prospective usage
  - Batters Box
  - Bantam Mariners with Batters Box in attendance
  - Batters Box camps (additional to rental agreement)
- CSLL camps
  - Cory and Clint will meet to draft plan for player development sessions

### Round Table

- Training facility appears in current Central Saanich water bill newsletter

### NEXT MEETING – TBD

**Motion to adjourn** by Melinda

Meeting adjourned at 7:30 PM