

2018 CSLL Annual General Meeting

MINUTES

Thursday, October 11, 2018

Location: Centennial Park Fieldhouse

ATTENDANCE: Morley Wittman, Dave Glynn, Nicole Dunford, Marti Redman, Rebecca Tycholiz, Lee Scalzo, Emily Olsen, Alana Turner, Carolyn Wowchuk, Andrew McIlveen, John Robertson, Melinda Andrews-Wittman, Kevin Reilly, Niki Post, Lisa McKim, Stuart Neilson, Joe Scalzo, Kimberley Aitken, Mary Wolske, Kara Westgate, Kaylie Henderson, Vince Loewen, John Pollard, Liana Tupper, Megan Anderson, Heather Stretch, Ryan Tilden, Clint Murgatroyd, Cory Shearer

Call to Order –7:09 PM by Moe, second by Liana

APPROVAL OF AGENDA

Motion to approve agenda by Lee, second by Andrew – Carried

APPROVAL OF MINUTES

Motion to approve October 2017 minutes by Heather, second by Cory – Carried

BUSINESS ARISING FROM THE MINUTES

- None

NEW BUSINESS

- Elect Board of Directors
- Elect Board Officers

Position	Role	Nominations
Officer	President, Website	Morley Wittman
Officer	Past President	Dave Glynn
Officer	VP- Players and Coaches	Cory Shearer
Officer	VP - Facilities	VACANT
Officer	Players Agent	VACANT
Officer	Treasurer	Marti Redman
Officer	Secretary	Liana Tupper
Officer	Equipment/Safety	Andrew McIlveen
Officer	Registrar	Rebecca Tycholiz
Director	Umpire in Chief	Kevin Rielly
Director	Sponsorship	Niki Post
Director	Uniforms	Melinda Andrews-Wittman
Director	Scheduling	John Robertson
Director	Website	Stuart Neilson
	Concession:	
Director	Concession Lead	Emily Olsen
Director	Staff Coordinator	VACANT
Director	Purchasing	Alana Turner
	Coordinators:	

Director	Int/Jun/Sen Coordinator	Morley Wittman
Director	Majors Coordinator	VACANT
Director	Minors Coordinator	Kimberley Aitken
Director	Rookies Coordinator	Mary Wolske
Director	Mini Minors Coordinator	VACANT
Director	Tball Coordinator	VACANT
Director	Blastball Coordinator	Nicole Dunford
Position	Role	Nominations
Director	Member at Large	John Pollard
Director	Member at Large	Vince Loewen
Director	Member at Large	Megan Anderson
Director	Member at Large	Heather Stretch
Director	Member at Large	Clint Murgatroyd
Director	Member at Large	Ryan Tilden

Motion to approve Board positions by Joe, second by Heather – Carried

- Review District 7 vacant positions for expressions of interest (attached) interested parties should contact Moe
- Acknowledge District 7 Administrator, Al Jansen

Reports

Treasurer's Report

Motion to approve 2017/18 Financials by Heather, second by Melinda – Carried

2017/18 RETAINED EARNINGS: \$-25,450.91

2017/18 NET INCOME: \$-12,908

- 2017/18 Fundraising exceeded projections, offset by expenses for training facility and fundraising expenses

Motion to approve 2018/19 Budget by Heather, second by Clint – Carried

- Revenues are budgeted conservatively, expenses are largely consistent with prior year actuals

President's Report

- 2018 State of the League (attached)
- Little League Canada – fee structure changes lost a major sponsor, so team fees are being increased, 1st increase in 10-15 yrs
- Impact to CSLL near \$200/yr in 2019 will be followed with increases in subsequent years
- 2019 Registration ideas (bring a friend discount? – bring someone new to CSLL and get \$\$ off) brainstorm between now-January
 - Open clinics (expand for TB-MM), jamborees, specific events pre-spring break, use lost&found equipment
 - Sidney Sparkles parade (02Dec), apply by 15Oct [Mart]
 - Tattoos, lights, uniform walkers
 - Convene parade committee late Nov

Division	2019 (estimated)
Blastball	55
T-Ball	64
Mini Minors	40

Rookie Minors	33
Minors	44
Majors	44
Juniors	12
Seniors	24
Total	316

- Divisions
 - Keep RM division? Only HAM and us to keep – Discuss pros/cons HAM teams are typically younger age bracket, challenge to find appropriate caliber for our RMs
 - Interest to continue RM division
 - Option to redistribute teams after first month, or have mini seasons
 - Option to focus on skills development for first month and set teams in May – potential to include MMs – allows learning opportunity for coaches and accommodates ‘bring a friend’ concept
 - MAJ – losing most (4) of the existing coaches. Will need to identify and recruit.
 - INT-SEN – approx 12 CS kids moving to BC Minor PeeWee AA program. They would have had a solid chance of winning INT provincials and competing at Canadians but choose to play AA at PBSA. Two different thought processes: One is all season competitive; the other is Little League values - personal choice
 - Possibility of 1 Eagle Premier and 2 Triangle Bantam AA players moving to CS SEN
 - HAM – should have INT and JUN (looking at Colville field for JUN).
 - BH – will have SEN (looking at Royal Athletic Park field). Not sure of JUN as nobody to push program
 - LAY – possibility of INT and/or JUN as their friendly agreement not to target each league’s players with BC Minor now gone
 - LH – don’t push INT-JUN
 - NAT – not enough numbers to field own team but growing program there and sending players over
- 50th Anniversary
 - Joe & Lee Scalzo to run, solicit interest for committee members
 - Competition for a new logo design (implement for next year? GTiessen created current logo), collect info on prior logos?
 - Create banner for parade, also dig up championship banners
 - T-shirts in two different colors (one red; one black)
 - Invite coaches/players/exec from previous years
 - Frame 1970 Charter for training facility
 - Dedicate D2 to George Tiessen, discuss with District
 - dig up old photos [Liana]
 - organize alumni game

Facilities Committee Report

- Training facility update DCS approved project
 - Timelines build to start November
 - Budget expenses incr from \$160K to \$180K
 - \$16K from insurance, \$75K volunteer labour, \$27K from savings, \$13.5K from donations, \$7.3K from fundraising, \$10K granted by CS District
 - Other grants available, to be pursued
 - Fundraising (Royals tix, concrete, fencing)
 - Scheduling (Scheduler and VP Players/Coaches). Teams or clinics only, no individual use.

- Consider daytime availability for other (non-sport?) groups eventually, add'l revenue source
 - Policy for safety – two deep adult policy (must incl minimum coach). Coach must have up-to-date CRC on file with CSLL.
- D5 backstop and outfield
- D6 infield and scoreboard
 - \$12K to extend infield, paid by CS District

Development Model

- Batters Box - \$4,230 for 2019 includes 5 4hr winter clinics with Mariners, wk 2 TB and MM jamborees, pitching and catcher clinics for RM thru SEN. Vote to accept, reject or modify.
 - Require designated session that doesn't conflict with regular season schedule, coach registration

Motion to accept Batters Box quote by Andrew, second by Cory – Carried

- VP Players/Coaches taking over some of the roles including pre-season parent meetings, pre-season coach meetings and week 6 TB and MM jamborees
 - Develop consistent practice drills, compile in binders for coaches
- HarbourCats offers
- Pre-season scorekeeping clinics to be done by Morley
- Pitch counts for players
 - Dropping out of 2018 City Minors – implications
 - CS is being excluded from some league tournaments
 - D7 has added pitch count issue to agenda
 - Will be raised with Little League BC
 - Efforts and feedback at D7 level. Our managers to carry Pitching Affidavits to all games. Penalties for any offences?
- Fun Days
 - Change it up so Rotary can provide games for BB thru MM (cost to be confirmed – believe \$500-750) They may include sponsorship?

Equipment

- New bats for MM plus added for RM-MIN-MAJ so 5 USA bats/team
- 30+ new helmets
- Catchers gear
- Gear for an added Senior team
- Coaches will be reminded of the importance of keeping track of league baseballs (9 doz need to be replaced)
 - Suggest labelling balls (CS, or team ID)

Uniforms

- JUN-SEN divisions paid for by D7 but leagues give \$100/player to D7 to cover costs for all uniforms and umpires. D7 lost \$1000 in 2018. Expected to lose \$500 in 2019.
 - Registration fees will be increased to cover cost
 - This provides D7 with 6 sets of Victoria Capitals uniforms. Keeps consistent uniforms and direction at district level instead as we need the entire district to make this a great program. Otherwise we just run out of each park which has not been successful thus far (ie INT in 2016 had 4 teams, then 3 in 2017, then 1 in 2018)

Tournaments

- Hosting INT or JUN provincials again
- Would like to host another JUN/SEN May long weekend tournament

Roundtable

- Expressions of goodwill/positive statements from membership
- Suggestion to use 50th anniversary logo contest for one yr only, revert to existing logo for brand recognition and inventory mgmt
- Brainstorm methods to better penetrate membership with communications and increase engagement
 - Handouts for schools or mailout
 - Instagram
- Concession overstock available for sale
- Reminder to share and promote GoFundMe page
- Family Movie Night scheduled for August 24, 2019
- Cory invites ideas for coach training

NEXT MEETING – November 15, 2018

Motion to adjourn by Moe

Meeting adjourned at 9:11 PM

2018 Central Saanich Little League Presidents State of the League

It's been another busy year with so much going on we had to turn our 4 year plan into a 5 year plan! This past year we had:

- Increased registration numbers – up to 317 in 2018. That's the highest in baseball since 1999 when we had 318.
- Expanded age groups again from 3-12 years to 3-16 years old by adding the Senior division. The players in Senior are interested in staying at CS to play Babe Ruth from 17-19 so I have made inquiries how to expand in 2020.
- Equipment – added over \$4000 in bats last year plus another \$3000 in catchers gear, training nets, break-away bases, pitching mounds, home plates, equipment bags and more. Plus, we added a full compliment of equipment for new teams in Tball, Majors and Senior.
- Facilities – drainage was completed on D5. The new training facility project was developed with the help of the District of CS, KP Construction and Dave Loughheed. Fundraising began with a Royals 50/50 in the spring and various communications with donors to provide material and/or labour.
- Development – we marketed winter clinics involving Batters Box & the Premier League Mariners to help our coaches understand drills to use for their teams. Ran multiple nights of Jamborees for the Tball and Mini Minor divisions. We held pitching and catcher clinics, run by the Victoria Mariners, for coaches in Rookies thru Seniors.
- Tournaments – we hosted 3 tournaments including the Majors Districts plus a Junior fun tournament and the Junior Provincials.
- Uniforms – added full sets of new uniforms for Majors and TBall as we expand.
- Umpires – we had 149 games this year compared to 99 the year before (that's without the district or provincial tournaments). Adult umpires volunteered for 71 shifts in regular season saving us near \$2,000. With 50% of those savings we purchased 2 new sets of adult umpire gear.
- Events – held fun based events such as the Pitch, Hit & Run plus Home Run Derby competitions at opening ceremonies, multiple fun days for the Blastball thru Mini-Minor divisions and the dry/water park events at closing ceremonies.

Year five will bring some big challenges also. We are focused on completing the training facility this fall/winter but we still have some fundraising to do. We also want to continue to expand our marketing plan to become a bigger presence in the community. Our role will be to show the community the values of Little League and how this program is vital to creating and sustaining good citizens. This should allow our program to grow in registration so that we can provide a safe and positive environment for all community members to be at the park to watch and/or play baseball 7 days a week.

We remain committed to increasing player and coach retention.

Goals to accomplish in 2018-19 include:

- Expand registration – continue call backs to those players who have not re-registered. Add more teams so CSLL can focus on development by keeping our teams competing in park more often while still supporting the district.

- Junior/Senior program – expand our 13-16 year old divisions to 3 teams so they can continue to play ball locally while still encouraging stronger players to move to the Bantam Premier league.
- Winter clinics – maintain high profile clinics offering a free program for our coaches in the Rookie-Minor to Senior divisions.
- Development – continue a strong development model teaching core skills (muscle memory and repetition) to coaches using a paid Development Coordinator. This position will run the winter clinics, the TB thru RM jamborees in week 2 as well as pitching and catcher clinics for the RM thru Senior programs including instructors from the Victoria Mariners organization. Our VP Players/Coaches will begin taking over the jamborees for week 6 and next year. They will also hold parent meetings, coach meetings, and setup clinics using both CSLL and outside instructors.
- We want CSLL players from the Junior and Senior divisions to continue to mentor the TB, MM and RM divisions.
- Equipment – add another set of gear for the 2nd Senior team, replace all the MM bats, add 2 more new bats to the RM thru JUN teams so they each have 5 bats (max 2 yrs old), purchase 30-40 new helmets, add more catchers gear and other equipment so that our kids have the best chance at success. Seek tenders on a large baseball purchase to reduce costs for years to come.
- Facilities – work with the District of CS to redo the infield on D6. Punch it out to fit the Junior and Senior division dimensions. Add a new scoreboard to D6. Intentions would be for both initiatives to be paid for through grants if successful.
- Events – continue expanding on fun-based events such as the Pitch, Hit & Run competition and the Jr Home Run Derby at opening ceremonies. Continue with Blastball and TBall fun days but change it up to add in the Rotary's fun activities. Keep the dry/water park events at closing ceremonies. We also want to hold another movie night in the park in conjunction with other community providers.
- Marketing – explore cost effective means of getting into the media to promote Little League values. It is our 50th anniversary so we need to work on promoting our history and values.
- Succession – update our board responsibilities so that those who take over can quickly identify their roles.

I believe that we have realigned our program with core Little League values. We have developed a sense of community excitement and pride to be involved with CSLL. Our development model should allow us to see better player retention because those kids will be stronger baseball players having more fun. We must continue supporting our coaches by providing them with quality training and a support network.

Together we are making a HUGE difference in our community! Not only do we play baseball, we have so much fun hosting other activities that bring people of all ages together. Those include friendly competitions through Pitch-Hit-Run and the Home Run Derby, pancake breakfasts, fun-days, tournaments, a water park, a movie in the park, hosting out of town teams by shuttling them to and from the ferry plus feeding everyone for free, and more. We are teaching our members the good values of citizenship.

	Sep 14 - Aug 15	Sep 15 - Aug 16	Sep 16 - Aug 17	Sep 17 - Aug 18	Sep 17 - Aug 18	Sep 18 - Aug 19	Sep 18 - Aug 19
				BUDGET	ACTUAL	BUDGET	ACTUAL
							As at Oct. 9/18
Income							
Big League Clinic							
Challenger Sponsorship							
Clothing Sales	3,554.25	2,168.00	2,404.00	2,000.00	2,525.00	2,500.00	
Concession Income	29,420.80	28,595.36	25,443.05	29,000.00	36,855.10	30,000.00	120.00
Volunteer Exemptions	2,100.00	4,600.00	4,850.00	3,500.00	4,025.00	4,000.00	
Total Concession Income	31,520.80	33,195.36	30,293.05	32,500.00	40,880.10	34,000.00	120.00
District Tournament Teams		9,508.31	755.82	6,550.00	6,556.80	2,000.00	413.70
Fundraising							
50/50 Sales	4,935.40	4,095.00	2,627.00	3,000.00	16,252.70	10,000.00	
Donations			596.04		340.00		
Harboursats					1,780.00		
Royals					2,969.85	3,000.00	
Other					115.00		
Movie in the Park					3,252.55	4,000.00	
Training Facility					2,815.60	40,000.00	10,693.60
Silent Auction							
Tru Value							
UK					250.02		
Total Fundraising	4,935.40	4,095.00	3,223.04	3,000.00	27,705.72	57,000.00	10,693.60
Gaming Commission Grant	-	16,500.00	16,500.00	22,000.00	17,250.00	18,000.00	
Interest	91.64	91.48	62.17	80.00	65.30	60.00	0.79
Registration Fees	13,073.21	19,600.00	25,060.00	29,000.00	28,170.00	29,000.00	
Fall Ball		600.00	1,640.00	1,300.00	1,300.00	600.00	
Prospects Teams	840.00	1,170.00	1,450.00	1,000.00	985.00	1,000.00	
Total Registration Fees	13,913.21	21,370.00	28,150.00	31,300.00	30,455.00	30,600.00	
Sponsorship Income	17,725.00	16,880.00	23,242.40	17,000.00	23,425.00	18,000.00	
Tournament Clothing Income	1,875.00	1,360.00	1,794.98	2,000.00	2,628.80	3,500.00	
Tournament Hosting Income					900.00	1,500.00	
Total Income	73,615.30	105,168.15	106,425.46	116,430.00	152,391.72	165,660.00	11,228.09
Expense							
Advertising	708.35	831.01	1,913.27	4,000.00	3,446.34	2,000.00	
Bank/POS Charges			72.46		135.78	150.00	10.05
Big League Clinic Fees							
Building Maintenance	2,110.00	17,067.05	10,142.54	27,000.00	2,019.74	2,000.00	350.44
Cash short/over							
Clinics and Training	2,684.00	5,440.00	8,652.00	5,500.00	6,000.00	6,000.00	
Clothing							
Apparel Vouchers	1,080.00	210.00					
Clothing	4,628.64	3,696.09	2,840.36	2,000.00	2,086.92	2,000.00	
Total Clothing	5,708.64	3,906.09	2,840.36	2,000.00	2,086.92	2,000.00	
Concession							
Concession Equipment	3,757.16	1,682.52	4,580.84	1,000.00	540.11	1,000.00	
Concession Food Purchases	16,438.86	17,174.33	16,025.28	19,000.00	20,778.63	18,000.00	
Concession Labour	7,747.66	9,267.75	7,811.57	8,000.00	10,671.15	8,000.00	
Concession License/Permit	50.00	50.00	50.00	50.00	50.00	50.00	
Concession Supplies	119.11	1,120.62	803.28	1,000.00	1,186.05	1,000.00	
Concession Other	213.40	240.00	300.00	200.00		200.00	
Total Concession	28,326.19	29,535.22	29,570.97	29,250.00	33,225.94	28,250.00	-
District Team Expense		10,676.71		6,550.00	7,392.52	2,000.00	
Equipment	4,327.14	7,334.51	10,189.53	9,000.00	10,451.53	9,000.00	
Field Maintenance & Supplies	803.62	844.48	905.15	1,000.00	1,761.69	1,000.00	
First Aid	186.10	52.80	109.44	300.00	296.17	300.00	
Fundraising Expense							
Gaming 50/50 Payout	2,467.70	2,047.50	1,313.50	1,500.00	8,126.35	5,000.00	
Gaming Expense		80.05	31.26	30.00	201.55	30.00	
Gaming Fees	33.31	10.00		10.00	10.00	10.00	
Harboursats					3,025.00		
Movie in the Park					2,491.68	2,000.00	
Royals					3,969.25	4,050.00	4,050.00
Total Fundraising Expense	2,501.01	2,137.55	1,344.76	1,540.00	17,853.83	11,090.00	4,050.00
Gifts	25.00	50.00		100.00		100.00	
Insurance	1,944.00	1,985.00	2,150.00	2,200.00	2,227.00	2,400.00	
Legal Fees	330.49	327.58	202.58	350.00	352.03	350.00	
Little League Fees	2,891.00	3,226.25	5,707.25	5,500.00	6,388.79	6,500.00	
Meeting Supplies & Food	69.00	222.55	223.87	300.00	222.88	300.00	
Miscellaneous Expense	5.00	216.72	228.16		232.13	250.00	
Office Supplies & Photocopying	409.98	759.66	126.03	200.00	1,057.88	500.00	
Opening Ceremonies	500.00	540.00	1,278.89	1,200.00	1,430.60	1,500.00	
Photographs	1,436.95	238.28	2,121.00	2,200.00	2,380.00	2,500.00	
Postage		353.96	238.16	300.00	427.70	400.00	237.30
Rentals	1,580.60	1,736.10	1,018.55	2,000.00	2,156.62	2,000.00	
Sponsor Banners	3,428.93	1,575.20	2,303.20	1,500.00	3,118.38	2,000.00	
Tournament Hosting Expense					3,791.76	2,000.00	
Tournament Uniforms	4,250.54	4,417.98	3,914.95	5,000.00	7,675.53	7,000.00	
Training Facility Expense					27,066.40	60,000.00	
Travel Expense	139.00				360.70		
Trophies & Pennants	554.40	2,063.39	499.68	1,800.00	112.00	1,800.00	1,655.50
Umpires	4,876.50	3,489.00	5,337.29	6,000.00	8,520.22	7,000.00	153.00
Uniforms	16,722.91	7,981.39	12,765.33	9,000.00	11,179.79	10,000.00	350.00
Utilities							
Hydro	1,216.79	1,679.04	1,556.42	1,700.00	1,478.49	1,700.00	
Telephone	756.15	775.30	503.22	372.00	378.19	372.00	34.40
Total Utilities	1,972.94	2,454.34	2,059.64	2,072.00	1,856.68	2,072.00	34.40
Website	158.19	165.86	151.89	200.00	240.51	250.00	239.96
Total Expense	88,650.48	109,848.68	106,087.95	126,062.00	165,300.06	175,712.00	6,580.05
Net Income	- 15,035.18	- 4,680.53	337.51	- 9,632.00	- 12,908.34	- 7,052.00	4,647.44
	Sep 14 - Aug 15	Sep 15 - Aug 16	Sep 16 - Aug 17	Sep 17 - Aug 18	Sep 17 - Aug 18	Sep 18 - Aug 19	Sep 18 - Aug 19
			ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
							As at Oct. 9/18
Assets							
Bank Accounts							
Gaming Account	270.95	3.53	120.10	-	1,051.91	-	1,051.91
GIC	6,461.11	6,538.64	6,594.37				
Operating	28,266.45	23,487.34	23,949.10	20,897.02	15,064.39	10,000.00	20,465.96
Concession Float		402.00			672.00	672.00	672.00
Umpire Fund							
Prepaid Expenses	90.53		185.45		522.52		4,050.00
Apparel Vouchers - Outstanding	480.00	300.00	300.00		300.00		
Total Cash Assets	34,612.04	30,131.51	30,549.02	20,897.02	17,610.82	10,672.00	26,239.91

